Lexmark Managed Print Services Monthly Report: Jan 2020 31R020 - P.S. 020 Port Richmond, 161 Park Avenue, Staten Island, NY 10302-1451

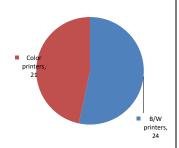
Please find enclosed a snap shot of your school's printer environment. The printer breakdown and data encompasses only the printers we can see on your network. You may have additional printers that are locally connected (e.g. USB attached), but those are not included in this breakdown.

Chart 1 – School Printer Breakdown This provides your school's enrollment, along with the number of printers, including the distribution between B/W and color Color/Mono Device Breakdown

P.S. 020 Port Richmond

printers.

Enrollment	422
B/W printers	24
Color printers	21
Total printers	45



From the list provided on page 3 are all of your printers represented? If not, how many are missing Providing Lexmark the asset data that is missing will allow us to give you a more accurate picture of your printer environment.

Do you know how many printers you have in your main office, compared to the number of people who sit in the main office?

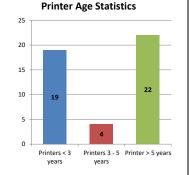
Reducing the number of devices and using the most efficient models in the right locations can help your school save money.

Chart 2 – Printer Age Statistics

Here we show the average age of your printers and show the distribution among 3 age categories; under 3 years old, 3-5 years old and over 5 years old.

Printer Age Statistics

Average Age (years)	4
Printers < 3 years	19
Printers 3 - 5 years	4
Printer > 5 years	22



The age of your printer fleet plays a large role in your annual printer maintenance and toner cost. The DOE only supports printers 6 years and younger.

Once the warranty expires and the age of your device exceeds 6 years, maintenance and repairs become very costly.

New printers have higher toner yields than older printers, resulting in lower cost per page which saves money.

Newer printers are Energy Star compliant and have advanced eco settings which help reduce energy usage and saves money.

Glossary

B/W - Black and White Printing Only Color - Color or Black and White Printing Duplex - Printing on both sides of the paper.

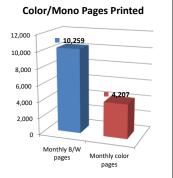
Simplex - Single Sided Printing

Chart 3 - Volume of Pages Printed

This provides your printed page volumes for the previous month for both B/W and color print jobs. In addition, a utilization percentage is calculated by comparing your print volume for each printer to the maximum monthly volume capacity for that printer model.

Volume of pages printed

volume of pages printed	
Monthly B/W pages	10,259
Monthly color pages	4,207
Total monthly pages	14,466
Color page %	29%
Utilization %	2%



Do you know if all of your printers are being used and how much?

Knowing where volumes are created helps identify areas for consolidation and helps you select the most efficient printers for replacement.

Are you printing a large amount of color volume?

Controlling color volume, which typically costs more than black and white, can help your school save money.

Actions you can take to Save your School Money

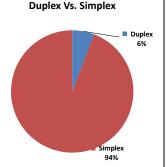
Use highest yield toner whenever possible to lower the cost per page.

Consider replacing printers over 6 years old to optimize eco-friendly printer environment.

Duplex multiple page documents when possible to reduce paper usage.

Chart 4 - Duplex Breakdown

This section shows the percentage of duplexed (double-sided) pages printed along with your duplex opportunity. Duplex opportunity is the total number of pages that could be printed duplex and does not include single page documents. Keep in mind, only the newer printers report duplex statistics. The duplex opportunity shows the prior month's print volume, from the printers with duplex statistics, that could have been duplexed.



Duplex breakdown

Duplex opportunity	4,452
Duplex	6%

Did you know that your printers are able to print on both back and front of the page?

Increasing your school's use of double sided printing helps reduce your environmental impact and will help your school save money.

The average duplex rate for the NYC DOE is 14%

A modest improvement in duplex of 10% would reduce the carbon footprint by over 435,000 pounds of CO₂ per year, and save the DOE over \$78,000 in paper costs annually.

Lexmark printers 6 years and younger all have duplex capability. The following duplex initiatives can reduce paper consumption and save money:

Setting duplex as your default setting on your printer Educating end users about the benefit of duplex printing.

For more information on how the DOE is focused on Sustainability check:

http://schools.nyc.gov/community/facilities/sustainability/about/

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MS810DE 40637D MS810DE 40637D T640n 791 T650n 793 X544n 94F X544n 94F X656de 451455	47990M0LC	5	2%	Yes	326		326
MS810DE 40637D T640n 791 T650n 793 X544n 94F X544n 94F X656de 451455	369904DV3	7	14%	Yes	2793		2793
T640n 791 T650n 793 X544n 94F X544n 94F X656de 451455	7D6603B5K	2					
T650n 793 X544n 94F X544n 94F X656de 451455	7D6604VYM	2					
X544n 94F X544n 94F X656de 451455	91LCYV	12	9%	Yes	1262		1262
X544n 94F X656de 451455	93VT78	10		Yes			
X656de 451455	4F4B86	9					
X656de 451455	4F4DRF	9					
	55HH26X5N	5					
	0194G17W2	5	14%	Yes	278	1078	1356
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<< End of Data >>

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For more information regarding this snapshot, please contact your Lexmark team

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